



RESPONSIBILITIES OF THE CHAIRPERSON AND VICE-CHAIRPERSONS

1. Accountable to the General Assembly;
2. Chairing meetings (Executive Committee, General Assembly and other meetings where required);
3. Nurturing the worldwide fellowship and preserving the unity of the Federation;
4. Interpreting the work and needs of the Federation to churches and the wider ecumenical movement;
5. Supporting the work of the executive staff of the Federation;
6. Ensuring that the goals, priorities and mandate of the General Assembly are acted upon in accordance with the Constitution.

RESPONSIBILITIES OF THE HONORARY TREASURER

1. Protect the financial stability and integrity of the Federation;
2. Interpretation of the work of the Federation aimed at fundraising;
3. As a de facto member of the Board of Trustees of the Centennial Fund, to provide the link between the Executive Committee and the Board of Trustees;
4. To present financial reports and analyses to the Executive Committee and the General Assembly;
5. To work in collaboration with staff in drawing up financial reports and draft budgets;
6. To oversee the work of the Finance Committee and facilitate decision-making on financial matters.